



SERVANT'S HEART
LEADERSHIP ACADEMY

Homeschool Initiative

What is the purpose of this Homeschool Initiative?

Servant's Heart Leadership Academy is committed to assisting Christian families in their homeschooling journey for grades K/5 - 2nd in the subjects of reading, writing, and math. Our instruction and curriculum are rooted in Biblical Christian worldviews and led by certified or experienced Christian teachers. We will provide quality, age-appropriate instruction in core subjects and create an environment that encourages Christ-like attitudes and habits. Our desire is to partner with parents to develop lifelong learners who pursue excellence in all they do, think critically and creatively, and have confidence in the Word of God. Our goal is to equip and train students to be a light and a witness to the world around them.

Schedule:

Monday: Teacher work day. Teachers will plan for the upcoming week, prep lessons and materials for students and update grades. *This is a great opportunity for a family day, reset day, or exploration in art, music or science at home.*

Students will attend Tuesday- Friday: 8:30 a.m.- 12:30 p.m.

Early Drop Off:

Doors open at 8:00 a.m.

8:30- 9:00 - Morning prayer, bible verse, worship time.

9:00- 10:30 - English Language Arts and Reading Instruction/ Centers

10:30 - Snack Time and ELAR Independent Work

11:00- 12:00 - Math Instruction/Centers

12:00-12:30 - Independent Work

12:30 - 12:45 - Parents pick up students

12:45- 1:00 - Teacher clean up

Each week will be designed around a **theme** to enrich learning.

Instruction will be **whole group, small group and one-on-one**. Activities in the classroom will be **differentiated** according to the individual, educational needs of each student.

A significant amount of learning will be done while **moving, interacting with peers, and engaging in conversations**.

Parents will receive their child's **completed work** at the end of each week to keep for their records.

Parents will be given **extra resources to use at home** with students to reinforce what is being learned in their class.

Curriculum:

Students will be using the independent study version of Abeka for their curriculum. This is a highly recommended, rigorous, christian curriculum that many students have had major success with. It is important to note that this is the nonaccredited version of Abeka. For more information about the difference between accredited and non accredited please visit this website:

[Abeka Curriculum](#)

* The state of Texas does not require any homeschool or private school to teach with an accredited curriculum. However, parents should keep a record of all work being completed.

Tuition:

One-Time Registration Fee: \$150

This fee goes towards the cost of curriculum and holds a spot for your family.

Monthly Tuition: \$200 per child

This can be paid up front for the entire year or monthly.

Monthly payments will be due by the 15th of every month.

Registration Fee and First month of Tuition must be paid by the first day of school, August 17, 2022.

Late Tuition:

If tuition is not paid by the 25th of the month, a late fee of \$30 will be added to tuition.

If tuition and late fee are not paid by the 1st of the following month, the child(ren) may be pulled from the program until tuition is paid in full.

If you have any problems with tuition, please contact John and Mellissa Mendoza. 903-802-0525 or 903-802-0550

Payment Options:

Tuition can be paid by check or cash. Please make checks out to:
Servant's Heart Leadership Academy

Incentives for Attendance:

We will be offering incentives for students who attend every school day from the hours of 8:30 a.m. - 12:30 p.m.

One month of perfect attendance = \$20 off the following month's tuition (resets every month)

One year of perfect attendance = \$50/month off of next year's tuition (resets every year)

All students enrolled this year will be "grandfathered" in at \$200 next year, even if tuition rates go up. (perfect attendance discount may still be applied)

Withdrawal:

A thirty-day written notice is required to withdraw your child otherwise the following month's tuition will be due.

Breakfast:

Students may bring their own breakfast and eat it between 8:00 a.m. and 8:20 a.m. No food will be allowed once we start class.

Snack:

Please send your student to class with a snack each day.

Sign In/Sign Out Procedure:

Parents are responsible for walking students into the building in the morning and signing them in.

They will not need to sign them out, unless they are leaving early.

The teacher must be notified ahead of time when someone other than the child's legal guardians are picking the student up.

Please avoid early pick-ups unless it is an emergency.

Attendance:

Since students will be learning the foundational skills of reading, writing and math, regular attendance is highly encouraged. Refunds will not be given for absences due to illnesses, vacations or school closings.

Drop Off/ Pick Up Procedures:

Students may be dropped off as early as 8:00 a.m. Class will begin promptly at 8:30 a.m. Doors will be locked at that time. Please try to have your child dropped off no later than 8:15, so he or she can have a few minutes to get settled before class starts.

Our day will end at 12:30 p.m. Parents may pull up by the fellowship hall entrance in their cars and a teacher or volunteer will walk students out to their car. In the event of an emergency, please text 903-802-0525 so arrangements can be made. Students must be picked up no later than 12:45.

School Calendar:

Besides having each Monday off, we will follow the calendar of Mabank ISD. (This includes school closing for inclement weather and holiday breaks) A copy of the school calendar will be given to your child on the first day of school.

Dress Code:

Servant's Heart Leadership Academy does not have a uniform dress-code however, your child's clothing should be appropriate. Please send an extra change of labeled clothing (shirt, pants, underwear, socks) in your child's backpack. Be sure to change the clothes out when the weather changes.

Illness

For the safety of all students and staff, your child will have their temperature checked before school starts.

If your child is sick or has fever, please keep them home. If a student is running a temperature of 100.4 or higher or is experiencing diarrhea or vomiting, the parent or guardian will be notified to pick up their child. The child must have a doctor's note or no symptoms for 24 hours to return to class.

Please administer all medication at home, before or after school, if possible.

Safety

Gun Barrel City Police will be patrolling around Liberty Baptist Church every morning around drop-off time, and every afternoon around pick-up time.

For the safety of the students, families and visitors,

- Staff and students will only use the fellowship hall and childrens area.
- Staff and students will use inside voices while in the building.
- Students are not allowed to exit the building without a teacher, their parents or authorized pick-up.

- Exit doors will be locked between the hours of 8:30-12:30 and only opened by authorized adults.

Behavior:

- We respect ourselves and other people
- We are careful with our own work and our friends' work and belongings
- We keep our surroundings and ourselves clean

By setting appropriate and consistent limits to behavior, we provide a secure environment in which children can explore their physical and social world.

We reserve the right to discontinue care for any student. These decisions will be made based on the child's ability to succeed in the environment. Furthermore, if the student presents a danger to him/herself, the teacher, or other students or if their needs are out of the range of what Servant's Heart Leadership Academy is able to provide; we reserve the right to ask the family to make alternative arrangements.

Open communication and partnership between the parent and teacher is very important to the success of the student.

Parent Acknowledgement & Receipt of the Parent-Student Handbook
2022-2023

- I acknowledge I have received a copy of the Servant's Heart Leadership Academy Homeschool Initiative Handbook
- I understand it contains important information regarding policies and procedures.
- I recognize the handbook is not intended to cover every situation but is simply a general guide in which to refer.
- I understand it is my responsibility to familiarize myself with the information and I agree with the policies of the school.

Student's Name: _____

Parent's Name: _____

Parent's Signature: _____

Date: _____

Enrollment Application

Child's Name: _____

Nickname: _____

M/F: _____ Birth date: _____ Age: _____

Home Address: _____ Phone Number: _____

City: _____ State: _____ ZipCode: _____

Parent or Guardian Name:

Email: _____

Emergency Contact: (other than parents)

Name:

Phone Number:

Relationship to Child: _____

Address:

\$150 Registration Fee: _____ \$200 First Month Tuition: _____

Medical Authorization

I hereby authorize the staff at Liberty Baptist Church and Servant's Heart Leadership Academy to obtain emergency medical treatment for my child should he/she become ill or injured. I further release said church, staff and center from any liability pertaining to injury or illness of my child. In the event that medical attention is required before either parent, or guardian, or one of the Emergency contacts can't be reached, I would like for my child to be taken to the hospital listed below. In the event that the listening physician, Emergency contact, or parent is unable to be reached, I give permission for staff to transport my child by car or ambulance and the hospital personnel has my permission to perform treatment as deemed necessary.

Physician's Name: _____

Phone Number: _____

Address: _____

Hospital Name/Address: _____

Does your child have any impairments? (vision, hearing, speech)

Allergies/Special attention needs:

Chronic Illness:

Is your child taking any medications? _____

Is this medication prescribed for continuous use?

Please list medications and side effects we need to be aware of: _____

